



Annual Report & Accounts 2016-2017



Registered Charity in England & Wales, No. 1099873

PURPOSE

The Awareness Foundation (formally the Trinity Foundation for Christianity and Culture) was incorporated as a company limited by guarantee and registered in England No: 4637942 on 15 January 2003 and was registered as a charity No: 1099873 on 7 October 2003.

We work to empower Christians everywhere to be a counter force of love and peace to the intolerance and mistrust that now prevail in so many of our communities, and to build understanding between the faiths. We do this through a number of programmes, including Ambassadors for Peace, Little Heroes, the Awareness Forum, and PAX.

LEGAL AND ADMINISTRATIVE INFORMATION

THE AWARENESS FOUNDATION

(Registered Charity No: 1099873; Company No: 04637942)

ROYAL PATRON PATRON

HRH The Countess of Wessex GCVO

The Rt Revd & Rt Hon The Lord Williams of
Oystermouth
Earl Cadogan KBE DL
His Grace Archbishop Angaelos
The Revd Dr Lord Griffiths of Burry Port
The Most Revd Paul Kwong
The Most Revd Kevin MacDonald KC*HS
The Lord Gordon of Strathblane CBE

TRUSTEES

James Appleyard
Nigel Macdonald (Chair)
Peter Macklin
Christopher Bunting
The Revd Alan Scotland
Thomas Hor
George Kanaan (*resigned 14th November 2017*)
David Tse

EXECUTIVE DIRECTOR

The Revd Nadim Nassar

AUDITOR

Violette Saad FCCA

BANKERS

CAF Bank Limited
25 Kings Hill Avenue
Kings Hill
West Malling
Kent ME18 4JQ

National Westminster Bank plc
Unit 5, The Willett Building
2 Sloane Gardens
London SW1W 8DL

REGISTERED OFFICE and PRINCIPAL ADDRESS

Lodge House
69 Beaufort Street
London SW3 5AH

ACCOUNTS

STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 30 JUNE 2017

	Notes	Unrestricted funds £	Restricted funds £	Total 2017 £	Total 2016 £
<u>Incoming resources from generated funds</u>					
Donations and legacies	2	74415	67500	141915	67418
Investment income	3	0	-	0	0
		74415	67500	141915	67418
Incoming resources from charitable activities	4	85866		85866	140980
Total incoming resources		160281	67500	227781	208398
<u>Resources expended</u>					
Costs of generating funds					
Costs of generating donations & legacies		3528	-	3528	8787
Net incoming resources available		156753	-	156753	199611
Charitable activities					
Courses		59708	-		105246
Middle East activities		0	67500	67500	66911
Administration and Staff cost		66219	-		
Total charitable expenditure		125927	67500	193427	172157
Governance costs		0	-	0	0
Total resources expended		129455	67500	196955	180944
Net expenditure for the year/ Net movement in funds		30826	-	30826	27454
Fund balances at 1 July 2016		48710	-	48710	21256
Fund balances at 30 June 2017		79536	-	79536	48710

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

BALANCE SHEET

AS AT 30 JUNE 2017

	Notes	2017	£	2016	£
Fixed Assets					
Tangible assets	8		384		1041
Current Assets					
Debtors	9	1084		1084	
Cash at bank and in hand		79568		98085	
		80652		99169	
Creditors: amounts falling due within one year	10	(1500)		(51500)	
Net current assets			79152		47669
Total assets less current liabilities			79536		48710
Income funds					
Restricted funds	12		-		0
Unrestricted funds			79536		48710
			79536		48710

The charity is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 30 June 2017, although an audit has been carried out. No member of the charity has deposited a notice, pursuant to section 476, requiring an audit of these accounts under the requirements of the Companies Act 2006.

The directors acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the charity as at the end of the financial year and if its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the charity.

The accounts were approved by the Board on 27th March 2018.

Nigel Macdonald
Chair of Trustees

Peter Macklin
Trustee

STATEMENT OF CASH FLOWS

JULY 2016 to JUNE 2017

	Year 2017	Year 2016
Operating Activities		
Net movement in funds for the year	30,826	27,454
Depreciation charge	657	657
Investment income	0	0
Decrease in debtors	0	0
Increase (decrease) in creditors	-50,000	50,000
Cash generated from operation	<hr/> -18,517	78,396
Cash at beginning of period	98,095	19,689
Cash at end of Period	<hr/> <hr/> 79,568	98,095

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 30 JUNE 2017

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention.

The charity has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement on the grounds that it is a small charity.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Companies Act 2006.

1.2 Incoming resources

All incoming resources are included in the Statement of Financial Activities when the company is legally entitled to the income and the amount can be quantified with reasonable accuracy. No amounts are included in the accounts for services donated by volunteers.

1.3 Resources expended

Expenditure, which includes VAT, is recognised on an accruals basis as a liability is incurred.

Costs of generating funds comprise the costs associated with attracting voluntary income.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Fixtures, fittings & equipment 25% per annum, straight line

1.5 Pensions

The charity contributes to The Church of England pension scheme. Contributions are charged in the accounts as they become payable.

1.6 Accumulated funds

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

2 Donations and legacies

					2017	2016 £
Donations and gifts					74415	28119
Grants receivable for core activities					67500	39299
					141915	67418

3 Investment income

				2017	2016 £
Interest receivable				0	0

4 Incoming resources from charitable activities

	Total 2017	Total 2016
Courses, lectures etc.	11387	7164
Fundraising events	74479	133816
UK and Arabic Website and Database development	-	0
	85866	140980

5 Total resources expended

	Staff Costs £	Depreciation £	Other Costs £	Total 2017 £	Total 2016
Costs of generating funds					
Costs of generating donations and legacies	0	-	3528	3528	8787
Charitable activities					
Courses					
Activities undertaken directly	59051	657		59708	105246
<u>Middle East activities</u>					
Activities undertaken directly	21714	-	45786	67500	66911
<u>Website Development</u>					
Activities undertaken directly	-	-	-	-	0
	80765	657	49314	130736	180944
Governance costs		-	-		
	80765	657	49314	130736	180944

6 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year.

7 Employees

Number of employees

The average monthly number of employees during the year was:

				2017 Number	2016 Number
Direct charitable activities				4	3
				2017 £	2016 £
Wages and salaries				94129	82018
Social security costs					
Other pension costs				9296	9685
				103425	91703

There were no employees whose annual remuneration was £60,000 or more, and no accrued holidays.

8 Tangible fixed assets

		Fixtures, fittings & equipment	Additions		Fixtures, fittings & equipment
Cost					
At 1 July 2016 and at 30 June 2017		18628	0		18628
Depreciation					
At 1 July 2016		17587	0		17587
Charge for the year		657	0		657
Accumulated depreciation At 30 June 2016		18244	0		18244
Net book value					
At 30 June 2017		384			384
					384

9 Debtors

				2017 £	2016 £
Income tax recoverable				1084	1084
Other debtors				0	0
Prepayments and accrued income					0
				1084	1084

10 Creditors: amounts falling due within one year

				2017 £	2016 £
Taxes and social security costs					0
Advance grant for year 16-17				0	50000
Accruals				1500	1500
				1500	51500

11 Pension and other post-retirement benefit commitments

				2017 £	2016 £
Contributions payable by the charity for the year				9296	9685

12 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 July 2016	Incoming resources £	Resources expended £	Balance at 30 June 2017
Middle East	0	67500	67500	-
	0	-		-

13 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 30 June 2016 are represented by:			
Tangible fixed assets	384	-	1041
Current assets	80652	-	99169
Creditors: amounts falling due within one year	(1500)	-	(51500)
	79536	-	48710

14 Auditors' Ethical Standards

The relevant circumstances requiring disclosure in accordance with the requirements of APB Ethical Standard - Provisions Available for Small Entities are that, in common with many charities of our size and nature, we use our auditors to assist with the preparation of the accounts.

The Trustees of the Awareness Foundation present their report and accounts for the year ended 30 June 2017.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document. They also comply with the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

Structure, governance and management

The charity owns and controls a company limited by guarantee. All activities are conducted by the Charity itself; the company does not trade. The Trustees, who are also the directors for the purpose of company law, and who served during the year were:

Nigel Macdonald	Chairman	Christopher Bunting	
Peter Macklin		Thomas Hor	
The Revd Alan Scotland		George Kanaan	resigned in November 2017
James Appleyard		David Tse	

Appointment of Trustees is governed by Charity's governing document which is consistent with the company's Memorandum and Articles of Association. Trustees are authorised to appoint new Trustees, including filling vacancies arising through resignation or death of an existing Trustee.

None of the Trustees has any beneficial interest in the charity (or in its wholly owned company). All of the Trustees are also members of the company and guarantee to contribute a maximum of £10 in the event of a winding up. The Trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Significant external risks to funding are covered by the development of a strategic plan which addresses the need for the diversification of funding and activities. Internal risks are addressed by procedures for authorisation of all transactions and projects which also aim to ensure consistent quality of delivery for all operational aspects of the charity's activities. These procedures are periodically reviewed to ensure they remain appropriate to the evolving scope of work conducted by the charity.

Objectives and activities

The charity's objects are to advance the Christian religion throughout the World in such ways as the Trustees see fit and in particular, but not exclusively, by promoting ecumenical and interfaith understanding. The Trustees have paid careful regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

The Awareness Foundation was greatly honoured this year when HRH The Countess of Wessex GCVO accepted our invitation to become our Royal Patron.

This year has seen the Awareness Foundation continue to develop its ground-breaking work amongst children and young people through our Ambassadors for Peace and Little Heroes programmes in the Middle East. With the continuing support of Tearfund, and some other donors, we have been able to continue to develop our Ambassadors for Peace programmes which take place in Syria and Iraq. So far, we have enabled over 790 young men and women in Syria and Iraq to begin their journeys as Ambassadors for Peace, as well as an astonishing 2,200 Little Heroes in Syria. These two projects, which are at the very heart of our work, are beacons of hope in a region broken by conflict.

In April 2017, our week-long delegation took a mix of Canadian and British business, civic and religious leaders to Lebanon to meet senior clergy, Christian and Muslim, as well as community leaders. Each delegate went home with a wealth of experiences and stories to share with friends, family and colleagues, stories of people of faith who live side-by-side, working together to defeat sectarianism and preserve Lebanon's famous multi-cultural and multi-faith diversity

In May 2017, we began a new programme in Syria which has been many years in preparation. Our Sunday School Teacher Training Programme enabled 33 young teachers from all denominations to plant seeds of love and hope among the children in their churches. The young people were thirsty to learn, and they were very keen to be challenged by us to step out of their comfort zones. Most of the Sunday School teachers are just starting on their journey and every one of them showed a real desire to do their best for the children in their care.

As well as offering practical support for children and young people, we have long been passionate about communication as a vital tool for overcoming lack of knowledge and understanding. This year, we launched new online video channel, 'PAX', which encourages people to become better informed, more tolerant and less apathetic concerning matters of faith. A major element in the launch of PAX was the appointment of the PAX Producer, Josie Child, who is leading this programme. Through PAX, we are tackling huge generational problems concerning faith, such as ignorance and extremism. The PAX programme significantly extends our ability to help Christians live their faith confidently in a diverse world, demonstrating that faith should be a force for good and an agent of peace. We are very grateful to the late Mr Syd Anderson for his very generous support, without which we would not have been able to launch this vital work.

Our work to bring a new understanding between the faiths, ever more necessary in a world threatened by the poison of sectarianism, has continued to thrive through the dedication and skills of The Revd Nadim Nassar, who has spoken at many conferences and on the media in the past year, which often include significant contributions from other faiths. Our Awareness Sunday programme continues to offer people of all faiths an opportunity to dedicate themselves to peace and reconciliation; this year, our main service was held in St. Paul's Cathedral, London, with The Revd Nadim Nassar preaching.

Financial review and reserves policy

Total incoming resources to the Awareness Foundation for the year were £227,781 compared with £208,398 in 2016. There was a net surplus for the year of £30,826 compared with £27,454 in 2016. The charity is expecting to receive a further grant for its core work in 2018.

In view of the current economic difficulties, whilst reserves remain very modest indeed, the Trustees are satisfied with the performance of the charity during the year and the position at 30 June 2017

With such modest reserves, no one could imagine that the Awareness Foundation holds significant financial resources. Our stability remains dependent on the ongoing support of many donors who see the work carried out by the Awareness Foundation as being truly important. The Trustees are deeply grateful for that continuing support. Our aim is to hold reserves sufficient to cover between three and six months' expenditure; not even that modest ambition has proved possible in all recent years. In setting that aim, Trustees seek to ensure that, in the event of a significant unexpected drop in funding, they will have sufficient time to look for ways in which additional funds may be raised whilst not having to discontinue the charity's current activities meanwhile.

On behalf of the board of Trustees

Nigel Macdonald

Chair of Trustees

Dated: 27th March 2018

INDEPENDENT AUDITORS' REPORT

TO THE TRUSTEES OF THE AWARENESS FOUNDATION

We have audited the accounts of Awareness Foundation for the year ended 30 June 2016 set out on pages 10 to 15. These accounts have been prepared in accordance with the accounting policies set out on page 12.

This report is made solely to the charity's trustees, as a body, in accordance with section 43 of the Charities Act 1993 and regulations made under section 44 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of Awareness Foundation for the purposes of company law, are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view.

The trustees have elected for the accounts to be audited in accordance with the Charities Act 1993 rather than the Companies Act 2006. Accordingly we have been appointed as auditors under section 43 of the Charities Act 1993 and report in accordance with section 44 of that Act.

Our responsibility is to audit and express an opinion on the accounts in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the accounts

An audit involves obtaining evidence about the amounts and disclosures in the accounts sufficient to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the accounts. In addition, we read all the financial and non-financial information in the Trustees Annual Report to identify material inconsistencies with the audited accounts. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

We have undertaken the audit in accordance with the requirements of APB Ethical Standards including APB Ethical Standard - Provisions Available for Small Entities, in the circumstances set out in note 14 to the accounts.

Opinion

In our opinion the accounts:

- give a true and fair view of the state of affairs of the charity as at 30 June 2016 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and FRS 102

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 1993 requires us to report to you if, in our opinion:

- the information given in the Trustees Report is inconsistent in any material respect with the accounts; or
- the charitable company has not kept adequate accounting records; or
- the accounts are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Violette Saad FCCA Chartered Accountants

89 London Road
Dunton Green
Kent
TN13 2UQ

Dated: 18th April 2017

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees, who are also the directors of Awareness Foundation for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.